

Constitution

of Inverness Film Fans

A. Name

The Group is called *Inverness and area Film Fans*, or **Inverness Film Fans**. It is styled and referred to here as **InFiFa** (formerly *IFFF*).

B. Aims and Objectives

The aims and objectives of InFiFa are:

1. Encouraging interest, knowledge, appreciation and understanding of film as an art form.
2. Arranging screenings, which may be in collaboration with other organisations, and achieving a high technical standard.
3. Promoting the study and appreciation of film by accompanying screenings with film notes and background material, holding post-film discussions and by other means such as lectures, discussions, exhibitions, workshops and or courses using professional tutors or speakers. All such events will be open to qualifying members of the public, unless contractual requirements restrict access to Members only.
4. Keeping Members fully informed of all events by providing information on screenings and all other activities by such means as email, the group website (www.invernessfilmfans.org) and social media.

C. Membership

1. Membership of InFiFa is open to anyone over the age of sixteen, on payment of any current fee and at the discretion of the Programme Group (see D.1). However, public screenings of 18-certified films will still require the exclusion of all persons under that age.
2. Any membership fees will be reviewed annually by the InFiFa Programme Group and any proposed changes notified to the membership.
3. Members receive regular information about all InFiFa events.
4. Members receive all concessionary discounts offered on bookings for events promoted and organised by InFiFa.
5. Members have free use of the InFiFa film library on a collect and return basis.
6. Each Member has a single vote in any membership poll and at general meetings.
7. Membership renewal is required from time to time. The Programme Group will notify renewal requirements.

D. Management

1. The business of InFiFa is managed by a Committee of at least 5 members and no more than 10, known as the *Programme Group*, which will include a Chair, a Treasurer, a Secretary and such other Officers as may, from time to time, be appointed.
2. Programme Group members are elected at a General Meeting or by proposal in the *Annual Report* (see D.5) and adoption by a majority of those voting at a General Meeting or in a poll of all Members. They hold office until successors are similarly elected in subsequent years.
3. The quorum for a Programme Group meeting is 4. At least 6 Programming Group meetings per year are required. The quorum for General Meetings is 10 Members.
4. The Programme Group will agree three of its members to act as signatories for the group's bank account. Each

transaction is required to be signed for by a minimum of two signatories.

5. The Programme Group must provide an *Annual Report* to the membership and include a Financial Report. Accounts are to be produced annually and inspected by an independent person.
6. A Special General Meeting may be called at any time by the Programme Group or on written request to the Programme Group signed by at least 3 Members.
7. Notifications to Members, polling and voting may be carried out in person, by post or by email. Any poll is to be conducted by the Programme Group so as to ensure that every Member has an equal vote in InFiFa's affairs.
8. A General Meeting must be notified at least two weeks in advance to all Members.
9. InFiFa is to be non-political, not espousing the cause of any political party or religious group.
10. InFiFa is not to be run for the private profit of any Member. Any balance of funds will be carried over and devoted to the Aims and Objectives of InFiFa.
11. No Member or Programme Group member will be paid directly or indirectly for their services or for anything other than legitimate expenses incurred in work for InFiFa.
12. InFiFa may only be wound up by a resolution of 75% of those present at a Special General Meeting called for that purpose. No Member may profit from winding up. If a winding up is agreed, the remaining funds of InFiFa will be passed to a non-profit making organisation or organisations with objectives similar to those of *InFiFa*. Such organisations are to be chosen by the Programme Group in consultation with the British Federation of Film Societies or a like organisation.

E. Alteration of Rules

1. Rules may only be altered by agreement of 67% of those voting in a poll of all the membership or present at a General Meeting. No amendment may be made which would cause InFiFa to cease to be a not-for-profit organisation.

This Constitution was submitted to and adopted by a General Meeting of members

held at **The SGL Room, Eden Court Theatre**

on **21 October 2014** 2014.

Signed **Georgina Coburn**, Chair

Andrew Newton, Member

Cathy Feggans, Member